

FILE

Training

MEMORANDUM FOR: Chairman of the Training Selection Board

ATTENTION : Executive Secretary, Training Selection Board

SUBJECT : Program for Management Development
Harvard Business School

Attached is a memorandum from [] Chief of the
Administrative Staff of the Office of the Deputy Director for Intelligence,
nominating [] for the subject course scheduled for
January 1966. [] works in O-DD/I and has a DD/S Career
Designation.

The Office of the Deputy Director for Support has approved
[] nomination as one of the candidates for your Board's con-
sideration. To assist you in your deliberations, Biographic Profiles and
other data are attached for your consideration. Please advise this office
when the final approvals have been made concerning the Harvard Business
School Course.

/s/
[]
Senior Training Officer
Deputy Director for Support

Attachments:

As stated

cc: D/Pers
AS/DDI

SA-DD/S:RBJH:drc (26 Aug 65)

Distribution:

- Orig & 1 - Adse w/5 cys ea Att
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- 1 - AS/DDI w/att
- 1 - Senior Training Officer, DDS w/att
- ✓ 1 - DD/S subject w/φ att
- 1 - DD/S chrono w/o att

SECRET

DD/S 65-3944

19 August 1965

MEMORANDUM FOR: Chairman, Support Career Service Board

SUBJECT : Nomination for PMD Course,
Harvard University

1. I would like to nominate [redacted] GS-14, Deputy Chief, Administrative Staff, O/DD/I for the January 1966 running of the Program for Management Development at the Harvard Business School. As he now carries a DD/S career designation I am asking your concurrence in this nomination.

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2. [redacted] came to the Agency in 1955 as an analyst in the Special Register of OCR. In 1958 he moved to the Administrative Staff of the same Office becoming the Deputy Chief. His record as an Administrative Officer in OCR was consistently superior. In May of 1962 he was chosen by the undersigned to come to the Administrative Staff, O/DD/I and has shown himself to be a strong, well-rounded performer.

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3. I believe [redacted] next assignment should be as the Administrative Chief of a large component. His attendance at this course seems appropriate in the next year or two. Its emphasis on modern management skills and concepts plus its objective to broaden the outlook of the participants is just what [redacted] needs at this point in his career.

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4. His educational background includes an MA in Psychology from Columbia and a BA in Education from Massachusetts State Teachers College. I believe he could creditably represent the Agency in a group such as this course draws together.

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[redacted]
Chief, Administrative Staff,
O/DD/I

SECRET

TRANSMITTAL SLIP		
TO:		
ROOM NO.	BUILDING	
REMARKS:		
<p>Make this man a candidate for 16 Jm. 1966 Class.</p> <p><i>Wick 21</i> <i>44</i> <i>14 June 63</i></p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION